

## **Data Collection for the Annual Report 2025 and Information for the Higher Education Management of the UGC 2025**

### **I.1 Details of workshops/ training programmes/ field demonstrations/ media programmes/ Short Courses/ etc conducted during 2025**

Dept./Div./Unit.	Category (Workshops/training programmes/field demonstrations/media programmes/Short Courses/etc.)	Title of the Programme	Number Participated	Target group	Date
Staff Development Centre	Short Courses	Sinhala Second Language Course-Level I (Batch-I)	48	Academic staff and Administrative staff	12/4/2025
	Field demonstrations	Field visit of Sinhala language training participants – Level I	30	Academic staff, Administrative staff	6/2/2025
	Workshop	Essential Skills and Ethics for Effective Counselling and Mentoring for University Students	38	Newly appointed student counsellors, proctors, senior student counsellors, marshals, and other staff 09 involved in student counselling and mentoring at the University	28/1/2025
	Workshop	Policy Coherence for Reforms (PC4R)	23	University Academic and Administrative staff and Executive-level officers from external organizations	13/2/2025
	Workshop	Generative AI and Prompt Engineering Workshop	44	Academic staff, Administrative staff and Clerical and Allied	25/2/2025
	Workshop	Generative AI for Academia	46	University Academic Staff	20/3/2025
	Workshop	Move More Month – Health Awareness Programme	101	University Staffs and Students	8/5/2025
	Short Courses	Sinhala Second Language Course-Level I (Batch-II)	17	Clerical and Allied Grade Staff	28/5/2025
	Short Courses	Sinhala Second Language Course- Level II (Batch-II)	14	Academic staff, Administrative staff	28/5/2025
	Short Courses	Sinhala Second Language Course- Level III Group I (Batch-II)	35	Primary Level Staff	29/5/2025
	Short Courses	Sinhala Second Language Course- Level III Group II (Batch-II)	38	Primary Level Staff	29/5/2025
	Field demonstrations	Field visit of Sinhala language training participants – Level I (Batch-II)	17	Academic staff, Administrative staff	28/9/2025

	Field demonstrations	Field visit of Sinhala language training participants – Level II (Batch-II)	14	Clerical and Allied Grade Staff	14/10/2025
	Field demonstrations	Field visit of Sinhala language training participants – Level III Group I (Batch-II)	35	Primary Level Staff	28/9/2025
	Short Courses	Field visit of Sinhala language training participants – Level III Group II (Batch-II)	38	Primary Level Staff	28/9/2025
	Workshop	Application of KOHA integrated Library System for SEUSL Library Staffs	29	Library Staff	23/6/2025
	Workshop	Systematic Literature Review (SLR) and using it for developing high-impact journal manuscripts for Academic Staff	38	Academic staff	25/6/2025
	Workshop	Bibliometric Analysis for Strategic Research Planning and Trend Identification	20	Academic staff and researchers	26/6/2025
	Training programmes	Coaching class for UGC's examination to recruitment for the post of AR,AB,AIA	49	Non-academic staff	2/7/2025
	Workshop	SmartPLS 4 for Junior and Mid-Career Academics and Researchers	29	Junior and Mid-Career Academics and Researchers	15/7/2025
	Workshop	Tax Regulations and Personal Financial Management	37	University staffs	16/7/2025
	Workshop	Information Session on Fulbright Awards and U.S. Higher Education Opportunities	36	University Students & Academic Staff	04/11/2025
	Workshop	AI-Powered Research Workflows: From Idea to Literature Mapping	35	Academic staff & Administrative staff	25/11/2025
	Workshop	AI Productivity Tools	41	Academic staff, administrative staff & non-academic staffs.	26/11/2025
	Workshop	Introduction to Strategic Planning, Action Planning, and Budgeting, and Conducting Environmental Analysis for SEUSL	50	Deans of Faculties, UGC appointed Members of the University's Council, Registrar, Librarian, Bursar, Heads of Departments, Heads of Administrative Units, Directors, Strategic Plan Coordinators of Faculties, Invited Personalities	16/12/2025